

<b>MINUTES 2/07/2025</b>	<b>GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC</b>	
Meeting opened	6.05pm	
Present	J.Hornum, W.Trow, K.Magi, R.Benson, K.O'Connor, R.Thomas, K.Menard, S.Smith, C.Maddison, Fran Wilshusen, K.Bailey, T.Ridley	
Apologies	J.Milton, T.Smith, G.McMullen, S.Doyle, M.Armstrong	
<b>BADTA/BTC</b>	F.Wilshusen advised BADTA has dissolved and Balingup Tourism Committee has been formed. As of 1 July, all Transit Park bookings are to be made online through the Shire. Although this means that the Visitor Centre will lose an important source of income, it also means the Centre will be easier for volunteers to help with services provided. Anyone interested in volunteering should contact Jodie Hornum – training will be provided. BPA congratulated the committee for their determination to continue operations despite losing Shire funding.	Information
<b>Town Hall &amp; Transit Park</b>	All bookings for the Town Hall and Transit Park are now to be made online via the Shire website.	Information
<b>Balingup Academy</b>	Balingup Academy has been operating under the Carnivale umbrella but has now formed a committee with Roz Benson as Chancellor. R.Benson requested that it now be recognised as an umbrella group under BPA. 3 more workshops and a small exhibition are planned in 2025. <i>It was moved that Balingup Academy be authorised to (1) operate as an umbrella group under BPA (2) operate under BPA ABN. and (3) operate a bank account.</i> <i>Moved R.Benson Seconded K.Connor. Carried</i> R.Benson to provide a (one paragraph) summary of proposed activities for W.Trow to forward to AON insurance.	R.Benson  W.Trow
<b>Balingup Carnivale</b>	Carnivale preparations are well underway. Volunteers are encouraged to contact Jodie Hornum.	All
<b>BACH</b>	C.Maddison gave an update of BACH. The group is looking for patrons/local businesses to support BACH – with a tiered rate of patronage. They now have a QR code.	All
<b>Golden Valley Tree Park</b>	Karyn Connor gave update on GVTP. It will be 2026 before the Local Planning Strategy is completed and the Shire will need to outsource the work due to lack of resources. The 163 submissions are still on hold. Nick O'Connor (CEO) met with GVTP representatives at the Park and expressed genuine interest and concern.	Information
<b>Talison EPA</b>	K.O'Connor advised that the Talison EPA closes 8 July and encourages people to make submissions (email has been distributed to all BPA members)	All

<b>Roadside Cleanup</b>	K.Menard is running roadside cleanup on 20 July from 9am. No children no dogs allowed. Meet at the cemetery. W.Trow to provide 20 high vis vests.	K.Menard W.Trow
<b>Playground Proposal</b>	K.Magi advised the playground proposal has been presented to Council and she hopes to give an in-person presentation at the next Council meeting.	K.Magi
<b>Telling Tales</b>	C.Maddison gave an update on Telling Tales. Leonie Creagh is the Chair for 2025. This year, in addition to the usual activities, they will have circus, stilt walking and a community garden workshop. Talison has donated \$5000 but spending is limited and cannot be used to pay performers. Mr Fosters will be open for dinner on Saturday night. The committee requested that BPA underwrite the event to the value of \$3000. This is a precautionary measure in case enough money is not made on tickets – they hope they won't have to call on it. J.Hornum explained that the BPA Trust Funds have all been issued however she suggested that, as the 'rainy day insurance' account now holds \$38,444, and the Constitution only requires \$27,000, we could use money from this account if needed. <i>It was moved that as a special case, and subject to C.Maddison providing the relevant paperwork regarding expenditure, BPA underwrites Telling Tales 2025.</i> <i>Moved N.King Seconded R.Benson Carried</i>	C.Maddison
<b>Appreciation Jodie Hornum</b>	BPA recognised the recent work of Jodie Hornum in applying for GST and helping umbrella groups to set up new systems to accommodate the change. We are very fortunate to have a volunteer on our committee who is able to undertake this complex and demanding work. Thankyou Jodie! <i>Moved W.Trow Seconded R.Benson Carried</i>	
<b>Mable Home Care meeting</b>	Mable is an organisation providing home care packages to enable people to live at home. Sharon Smith organized for two representatives to attend a meeting at Balingup Recreation Centre on 23 June 25 and they explained how other regional communities have used this program to both support people needing care and creating job opportunities for carers and support workers (see Annex C1). A second meeting was held on 2 July 25 (see Annex C2) Contact S.Smith or Kath Bailey for more information.	S.Smith
<b>Upcycle</b>	Baling-Upcycle have advised BPA that they have contributed \$500 to the BACH project run by Sandy Mitchell.	Information
<b>Tourism WA sponsorship</b>	Balingup Medieval Carnivale has been offered \$10,000 by Tourism WA to sponsor the 2025 event. The compliance documents and demands were quite onerous however and BMC committee decided to decline the offer. BMC asked if the sponsorship could be offered to the SFFD however Tourism WA said no. Both groups are however, encouraged to apply again in 2026.	Information

<b>BTC Governance</b>	It was agreed that Balingup Progress Association authorise our sub-committee, Balingup Tourism Committee, to make use of BPA’s ABN to open and operate a bank account. Moved J.Hornum                      Seconded R.Thomas                      Carried	J.Hornum																									
<b>Meeting BPA &amp; Shire</b>	J.Hornum and W.Trow met with Shire CEO, President, staff and Jodie Hanns MP. See Annex D for details.	J.Hornum W.Trow																									
Report on action items Annex A	Ongoing (tabled) Complete (tabled)	Chair																									
Correspondence list	Incoming/Outgoing (tabled) Annex B	Secretary																									
Correspondence list accepted and received	Moved: K.Connor Seconded: C.Maddision																										
Other meetings/groups		Secretary																									
Confirmation of minutes previous meeting	Amendments (N) Moved J. Hornum Seconded W.Trow	Carried Y																									
Treasurer’s report Accounts for payment	<b>BPA Treasurer’s Report as 30/06/25</b> Available Balance - BPA Operating Account                      \$5,320.85 Current Balances: <table><tr><td>BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)</td><td>\$6,547.89</td></tr><tr><td>BPA Trust Fund Account</td><td>\$14,529.57</td></tr><tr><td>Balingup Futures Term Deposit Account</td><td>\$35,842.35</td></tr><tr><td>Insurance Reserve Term Deposit Account</td><td>\$38,444.27</td></tr><tr><td>(previous) Event Coordinator Account *being used by BADTA until official change over to BTC</td><td>\$4213.44</td></tr></table>  Record of funds held on behalf of BPA sub committees as 30/06/25 (included in operating account balance above) <table><tr><th>Name</th><th>Balance (Start of Month)</th><th>Balance (End of Month)</th></tr><tr><td>Avenue of Honour</td><td>827.04</td><td>827.04</td></tr><tr><td>Men in Sheds</td><td>400.00</td><td>400.00</td></tr><tr><td>Health and Wellness Group</td><td>500.00</td><td>0</td></tr><tr><td>TOTAL</td><td>(1,727.04) <b>ACTUAL \$1,718.04</b> *BRG \$9.00 to repay</td><td>\$1,227.04</td></tr></table>	BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)	\$6,547.89	BPA Trust Fund Account	\$14,529.57	Balingup Futures Term Deposit Account	\$35,842.35	Insurance Reserve Term Deposit Account	\$38,444.27	(previous) Event Coordinator Account *being used by BADTA until official change over to BTC	\$4213.44	Name	Balance (Start of Month)	Balance (End of Month)	Avenue of Honour	827.04	827.04	Men in Sheds	400.00	400.00	Health and Wellness Group	500.00	0	TOTAL	(1,727.04) <b>ACTUAL \$1,718.04</b> *BRG \$9.00 to repay	\$1,227.04	Treasurer
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Membership	S.Smith paid \$1.00 membership fee.																										
Treasurer’s report accepted	Amendments N Moved J. Hornum Seconded R.Benson	Carried Y																									

Business arising previous minutes	See Annex A	
<b>Reminders</b>		
Meeting closed	7.20pm	
Next meeting date/time	Wednesday 6 <sup>th</sup> August, 6pm	

## Annex A

### BPA Action List

as of 27/06/25	<b>ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC</b>	
MEETING DATE PERSON RESPONSIBLE	ITEM	STATUS
<b>Verge clean up</b> K.Menard/ J.Hornum Jun 25	K.Menard has collected bags from the Shire to clean up the highway. Will run 20 July from 9am. No children no dogs allowed. Has painted two signs. Meet at the cemetery.	COMPLETED
<b>Disaster Relief Australia</b> W.Trow Jun 25	W.Trow advised that she attended a meeting with Shire and Disaster Relief Australia <a href="http://www.disasterreliefaus.org">www.disasterreliefaus.org</a> . DRA volunteer in <b>recovery</b> (not response) after an event such as a fire or flood. It was agreed that BPA invites DRA to make a presentation. W.Trow has also invited MP Jodie Hann. Date to be agreed.	ONGOING
<b>Curtin University volunteers</b> W.Trow Jun 25	Curtin University has invited BPA to host a group of 10 students for the weekend of 12-14 Sept 25. BMC and SFFD have expressed an interest in participating and any other groups are invited to contact Wendy Trow. BPA agreed to provide \$500 to pay accommodation (at Recreation Centre) to support the students. W.Trow has confirmed with Curtin. Agreement has been signed.	COMPLETED
<b>Wattyl Paint</b> W.Trow Jun 25	BPA has opened an account with Wattyl Paints to enable BPA umbrella groups to receive a 25% discount to purchase paint for community projects. Any groups wishing to access this discount need to contact W.Trow.	COMPLETED
<b>Honour Board/</b> H.Christensen Jun 25	H.Christensen has requested that the Honour Board be up in the foyer of the Town Hall. She has suggested on the wall next to the treatment room. BPA agreed to this proposal - Helen to talk to Shire and BACH.	ONGOING
<b>War Memorial</b> W.Irvine May 25	W.Irvine advised that 'Places of Pride', a website managed by the Australian War Museum, is available to promote war memorials and avenues of honour. He also discussed flag pole and plaques. It was agreed: <ul style="list-style-type: none"> <li>Wayne to email details (photos and text) to <a href="mailto:balinguppa@wn.com.au">balinguppa@wn.com.au</a>. W.Trow to upload to Places of Pride.</li> <li>Wayne liaising with Shire (re location), obtaining quotes (to purchase and install) and investigate possible sources of funding.</li> <li>Jodie to take photo of honour board and send to Wayne.</li> <li>Wayne has spoken to Donnybrook RSL and they will assist in sourcing plaques.</li> </ul>	ONGOING

<b>Cycling Event</b> May 25 J.Hornum	A major cycling event will take place 10-11 Oct 26. Based in Nannup but, with 3,000 cyclists and estimated 15,000 visitors, accommodation will be spread out over the region. The Shire has invited Balingup to provide a representative on the working group. Sharon Burke attending as Balingup representative.	COMPLETED
<b>GST</b> Dec 24/ J.Hornum All BPA umbrella groups	J.Hornum has sent a letter to BPA umbrella groups regarding an important change – advising that BPA will be registered for GST with effect 1 July 25. From this point on, BPA will need to make quarterly financial reports and will be using the accounting software XERO. If needed, BPA will help umbrella groups to make this transition – see Annex D. Financial representatives of impacted umbrella groups should make contact with Jodie Hornum immediately.	COMPLETED
<b>Community Foundation</b> Nov 24/ W.Trow	Initial discussions have been held with Fremantle Community Foundation to discuss creating a Community Foundation in Balingup. FCF advise they have DGR1 (charitable) status but are now awaiting ATO/ACNC approval (expected by end June). Before making a decision, a meeting will be held with the wider community to seek input.	ONGOING
<b>Showers</b> Sept 24/ W.Trow	In September 2024, BPA wrote to the Shire requesting that the fee for using showers at the Transit Park be waived or reduced during periods of declared drought. This was included as a budget request in April 25. The Shire will review the fee to ensure equity with other Shire facilities.	ONGOING
<b>Stand pipe costs</b> W.Trow Aug 24	There is a 45% difference between water charges in Donnybrook and Balingup. Shire has written to Water Corporation requesting clarification (10 March 25). More investigation is required. It may be necessary for BPA to write to Water Corp after investigation carried out.	ONGOING

## Annex B

**Emails/Letters In** Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
4 June 25	H.Christensen	Honour board	Discussed June meeting
5 Jun	Bendigo	Statement	JH
6 Jun	Water Corp	Invoice	JH
12 Jun	Shire	Agenda for meeting 30 Jun	JH/WT
13 Jun	S.Walls	GST changes	JH
13 Jun	W.Trow/K.Magi	Upcycle donation to S.Mitchell	WT
13 Jun	CCWA	Renewable energy	To all BPA
16 Jun	Xero Australia	Multiple emails re new account	JH
16 Jun	AON insurance	Umbrella groups approved	WT
20 Jun	W. Trow	Curtin student program	WT
19 Jun	T.Benson	Wattyl Paints – BMC account	WT
22 Jun	Visitor Centre	Notice of inaugural AGM	JH
23 Jun	W.Trow	Curtin weekend confirmed	WT
23 June	Toursim Wa	Sponsorship BMC	WT
25 Jun	Talison	Update environment assessment	To all BPA
24 Jun	Talison	Bulletin/blasting times	To all BPA
24 Jun	Synergy	Invoice	JH
27 Jun	Viv Pistul	Talison EPA	WT
26 Jun	K.Connor	GVTR update	Discuss July meeting
29 Jun	K.Menard	Update road clean up	WT
29 Jun	BACH	Cabaret 19 July	To all BPA
1 Jul	DEMIRS	Annual information statement (incorporated bodies)	JH
2 Jul	Curtin Uni	Volunteers weekend	WT

### Letters/emails Out

Date	To	Subject	Actioned by
6 Jun 25	All BPA	Minutes June	WT
7 Jun	AON	Umbrella group changes request	WT
7 Jun	Jodie Hanns	Invite to visit	WT
13 Jun	All BPA	CCWA Renewable energy	WT
16 Jun	All BPA	Staying in Place meeting	WT
18 Jun	Jodie Hanns	Expedite email 7 Jun	WT
23 Jun	Tourism Wa	Sponsorship declined	Discuss July meeting
27 Jun	All BPA	Agenda for July BPA	WT
27 Jun	V.Pistul	Talison BPA	WT

**MABLE – Staying in Place Proposal****Summary of Meeting 23 June 25**

Mable is an organisation providing home care packages to enable people to live at home. Sharon Smith organized for two representatives to attend a meeting at Balingup Recreation Centre on 23 June 25 and they explained how other regional communities have used this program to both support people needing care and creating job opportunities for carers and support workers.

Many Balingup residents already receive Commonwealth Home Support Packages (a subsidized gardening/ cleaning service) but this is very limited in scope because providers charge high fees.

Services Australia offer a range of much more comprehensive and flexible Home Care Packages and new service providers are stepping into this space:

Level		Busselton Hospice (now managed by James Jarvis) has successfully established itself as a Mable provider and James has offered to expand into Balingup:
1	\$10,000	
2	\$20,000	
3	\$40,000	
4	\$60,000	

- 13% of each Package would be retained by Busselton Hospice
- 13% would be used to pay a 'Local Co-ordinator'.

The Local Co-ordinator would assist people to sign up as clients and organize workers. Busselton Hospice would provide a person (Luke) who would work as required in Balingup. Balingup could establish itself as a Mable Provider at a later date if we decided to do so.

**Clients**

The benefits of this scheme for carers are (subject to the assessment process):

- Can choose the services they want to receive (may include transport, meals preparation, gardening, cleaning, medical or just having a chat).
- Can choose person that suits their needs (a 'bio' of each worker, showing their rates/ what they will do, is on the Mable website).
- Can monitor expenditure of their Package – you know how much you have spent and how much is still available
- There are no rules/regulations that limit what carers can do... even charging light bulbs

**Carers**

The benefits of this scheme for carers are:

- Can choose the number of hours they want to work, flexible times, decide services they want to offer and set own rates (how much they charge).
- Have own ABN (submit invoice to provider and can allocate money to pay tax, superannuation etc).
- Mable provides insurance (professional liability, professional indemnity and income protection).
- Mable provides free training.

The above is just a short overview of what was said at the meeting. There was much more discussion about what qualifications carers need and the process for accessing Home Care Packages.

Sharon Smith is co-ordinating further discussions with James Jarvis and it is hoped that he can arrange for Luke to visit Balingup to run further information sessions and provide one-on-one assistance for people to sign up:

- to receive Home Care Packages, and
- to be employed as carers/support workers.

For more information about MABLE, go to [mable.com.au](http://mable.com.au)

**Summary of meeting 2 July 25**

S.Smith gave update about the meeting held with James Jarvis on 2 July 25. She recommended that we should work under Busselton Hospice for the moment because we need to build up a workforce and encourage people to get assessed for packages. NDIS recipients (all ages) are also eligible. She also suggested we visit Walpole and Donnybrook CRCs to find out more about their plans/operations. Vintage plans to apply to Talison for a car to use for transport.

F.Wilshusen has had experience of the Mable model and advised that people don't have to have a package to use the services of Mable – individuals who need help can pay privately.

James Jarvis will send us information about what we need to do eg mail drops so we can advertise in the community. People to be encouraged to contact Luke on 0492 800 767 with queries.

It is important that we encourage people to:

- sign up as Mable workers, and
- get assessed for packages.

Kath Bailey is interested in starting off this project and will email information to W.Trow so BPA can promote.



## Summary of meeting between BPA/Shire/Jodie Hanns on 30 Jun 25

Shire budget	<ul style="list-style-type: none"> <li>• Council has been working hard to put the Shire back on a sound financial footing and have reduced debt by \$500,000 (it is now \$1.3 million).</li> <li>• A review of existing Shire infrastructure in Donnybrook has been carried out and they have identified several vacant blocks that could potentially be sold. Community consultation will start in July.</li> <li>• The Shire currently manages \$335 million of assets (buildings, bridges etc) and this is not sustainable. They re-iterated that any requests for new infrastructure will be carefully scrutinized – especially if it will involve ongoing maintenance.</li> <li>• A rate rise of 8% will occur.</li> </ul>
Balingup Playground	The Upcycle proposal to construct a new playground will be discussed by Council on Wednesday 2 <sup>nd</sup> July and feedback provided.
Online booking system	With effect 1 July 25, the Shire is introducing an online booking system for all Shire facilities. This will impact Balingup Town Hall and Transit Park. No further involvement by Balingup Tourism Committee.
Cycling event Oct 26	A major cycling event will take place 10-11 Oct 26. Based in Nannup but, with 3000 cyclist and estimated 15000 visitors, accommodation will be spread out over the region. Sharon Burke has agreed to be the Balingup representative on the working group.

## Ongoing from May meeting

Public showers	The Shire will review the fee to use showers at the transit park to ensure equity with other Shire facilities.
Standpipe	The Shire has written to Water Corp. More investigation is required. It may be necessary for BPA to write to Water Corp after investigation carried out.
Deep sewage	Council is very supportive of installing deep sewage in Balingup and are advocating to Western Power, Water Corp etc at local, South West and State level.
Local Planning Strategy	Approval of the LPS has been delayed due to staff vacancies. A Planner has been recruited and the LPS will be picked up from where it was left off. Shire assured us that past submissions will be taken into account.

## Discussion Jodie Hanns

Recreation Centre grant	Balingup Recreation Centre has been allocated \$30,000 by State Government to upgrade the air conditioning system.
Balingup meetings	Jodie Hanns is keen to meet with the Balingup community: <ul style="list-style-type: none"> <li>• She will provide an email (to invite community groups to contact her office and arrange a meeting) to BPA so we can distribute it to community groups.</li> <li>• She is interested in ad-hoc volunteering to assist community groups.</li> </ul>
Insurance/governance	Wendy Trow will provide a summary of insurance and governance issues (as described in the presentation) to Jodie Hanns so that she can follow up.
Regional fuel card	Jodie Hanns advised that the value of the Regional fuel card will be increased to \$770. Wendy Trow will provide details about /taxis not accepting the card for payment to Jodie Hanns so that she can follow up.
Disaster Relief/CISCO presentation	Jodie Hanns will liaise with her staff to enable her to attend a presentation in Balingup on the subject of emergency response/Disaster Relief Australia.